



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

September 8, 2017

Board Members Present: Quenton McCallister, Chair, OT Member
 Dr. Donald Hosenfeld, Vice Chair, OT Member
 Dana Hutchings, OT Member
 Barbara Paulson, Public Member

Board Members Absent: None

Staff Present: Karen Whiteford, Executive Director
 Vicki Egurrola, Administrative Assistant

Legal Staff Present: Sabrina Khan, Assistant Attorney General

1) CALL TO ORDER

Mr. McCallister called the meeting to order at 1:30 p.m.

2) ROLL CALL

The following members were present: Quenton McCallister, Dr. Donald Hosenfeld, Dana Hutchings, and Barbara Paulson.

3) DECLARATION OF CONFLICTS OF INTEREST

Ms. Hutchings declared she must recuse herself from review of the limited license application for Cheryl Diaz.

4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.

a) Regular Session Meeting Minutes of August 11, 2017

Ms. Paulson moved the Board approve the regular session meeting minutes of August 11, 2017.

Mr. McCallister seconded the motion. The motion passed 4-0.

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

a) October 13, 2017

Dr. Hosenfeld stated he will not be present for the October meeting. Ms. Hutchings stated she would call in for the meeting.

b) November 3, 2017

There were no conflicts reported for the November meeting.

c) December 8, 2017

There were no conflicts reported for the December meeting.

6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications (31):

Mr. McCallister moved the Board approve the 31 initial license applications. Ms. Hutchings seconded the motion. The motion passed 4-0.

First Name	Last Name	Application Type
Brianna	Alvarez	OTA
Sheila	Bellantoni	OTA
Daniela	Brazovan	OTA
Patricia	Brown	OTA
Jared	Calo	OTA
Sara	Caricchio	OTA
Alyssa	Concha	OT
Jared	Cullifer	OT
Corinne	Eckley	OT
Ginger	Grimsley	OT
Kerri	Healey	OTA
Makayla	Hegel	OTA
Natalie	Huston	OT
Hanna	Ivantsova	OT
Tricia	Jerich	OT
Shelby	Kelly	OTA
Kamal	Kohli	OT
Liesl	LaDuke	OTA
Jennifer	Lopez Quintero	OT
Imelda	Martin	OTA
Gabriel	Medina	OTA
Becky	Peterson	OT
Lesley	Ping	OT
Kayla	Raymond	OT
Ashley	Roberts	OT
Tasha	Schumacher	OT
Lauren	Topolski	OT
Bianca	Valenzuela	OTA
Jacquelyn	Vance	OT
Alexis	White	OT
Elizabeth	Willis	OTA

b) Renewal Applications (78):

Dr. Hosenfeld moved the Board approve the 78 renewal applications. Ms. Paulson seconded the motion. The motion passed 4-0.

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
2787	Michael	Albert	OT	Active	8/27/2017	
0441	Victoria	Appel	OT	Inactive	8/24/2017	
6349	Marcellee	Applegate	OTA	Active	11/11/2017	
6352	Camille	Arquero	OTA	Active	11/15/2017	
1060	Darren	Asato	OT	Active	8/23/2017	
1734	Catherine	Brandon	OTA	Active	9/22/2017	
4908	Gloria	Brandt	OTA	Active	9/18/2017	
4909	Elizabeth	Bruno	OTA	Active	9/18/2017	
6298	Brandi	Buggs	OT	Active	9/20/2017	
1730	Annette	Bulat	OTA	Active	9/22/2017	

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License #	First Name	Last Name	License Type	License Status	License Expires	Comments
5586	Jessica	Canchola	OT	Active	9/15/2017	
0669	Katherine	Cano	OT	Active	9/16/2017	
2000	Rebecca	Carpenter	OTA	Inactive	8/17/2017	
6266	Michelle	Compton	OTA	Active	8/16/2017	
3560	Sarah	Cotton	OT	Active	8/28/2017	
6402	Michael	Cradic	OTA	Active	12/13/2017	
5574	Patricia	Crist	OT	Active	9/15/2017	
1435	Janet	Curran	OT	Active	10/22/2017	
2763	Cindy	De Kock Zandbergen	OT	Active	8/12/2017	
3974	Julie	DeGroff	OT	Active	9/16/2017	
1291	Nilza	Devries	OTA	Active	9/14/2017	
5589	Sativea	Dove	OTA	Active	9/15/2017	
4935	Mary	Drew	OTA	Active	9/21/2017	
2352	Dina	Eck	OT	Active	9/16/2017	
2440	Jean-Anne	Freeman	OTA	Active	10/11/2017	
6303	Hillary	Garns	OTA	Active	9/20/2017	
6304	Crystal	Genereux	OTA	Active	9/20/2017	
5636	Alyssa	Gibbs	OTA	Active	10/2/2017	
1522	Virginia	Greer	OTA	Active	9/22/2017	
1595	Debra	Houghton	OTA	Active	9/19/2017	
6307	Stacy	Hutchinson	OTA	Active	9/20/2017	
1561	Rachel	Iannucci	OTA	Active	9/25/2017	
4434	Andrea	Icenogle	OT	Active	9/17/2017	
6308	Cindy	Jager	OTA	Active	9/20/2017	
4945	Louise	Johnson	OTA	Active	10/16/2017	
0552	Jeanette	Jones	OT	Active	9/11/2017	
2038	Neelambari	Joshi	OT	Active	10/12/2017	
1098	Stephanie	Kent	OT	Active	9/29/2017	
1417	Marilyn	Kurtz	OT	Active	9/25/2017	
1995	Nancy	Lambertsen	OT	Active	10/2/2017	
1736	Barbara	Levison	OTA	Active	9/22/2017	
0143	Cheryl	Littleton	OT	Active	10/16/2017	
1420	Lillian	Manaloto	OT	Active	9/18/2017	
6312	Autumn	Milanowski	OT	Active	9/20/2017	
6323	Jansen	Minor	OTA	Active	9/21/2017	
0859	Debra	Molter	OT	Active	9/19/2017	
2812	Donna	Montgomery	OT	Active	9/16/2017	
1684	Rebecca	Montoya	OTA	Active	9/19/2017	
6294	Vanessa	Ochs	OT	Active	9/20/2017	
5605	Amy	Ogrin	OTA	Active	9/19/2017	
3154	Dana	Oken	OT	Active	10/13/2017	
4934	Angelina	Olvey	OTA	Active	9/18/2017	
1711	Audra	Parker	OT	Inactive	9/23/2017	
4956	Sarah	Perry	OT	Active	10/16/2017	
4402	Lisa	Piedimonte	OT	Active	8/15/2017	
3164	Thomas	Riley	OT	Active	10/13/2017	
4965	Andrew	Schuman	OTA	Active	10/13/2017	
1541	Bettie	Segura	OTA	Active	9/16/2017	
1978	Janet	Seidl	OT	Active	11/16/2017	
6285	Jaime	Serrago	OTA	Active	8/16/2017	
1609	Donald	Sharp	OTA	Active	9/19/2017	
1754	John	Sisk	OTA	Active	10/22/2017	

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
2426	Linda	Song	OT	Active	8/15/2017	
3920	Christine	Soriano	OT	Active	9/18/2017	
6420	Melissa	Stachovic	OTA	Active	12/13/2017	
3558	Bridget	Thompson	OT	Active	8/25/2017	
6290	Robert	Torrance	OTA	Active	8/16/2017	
3574	Kristie Lynn	Ulma	OT	Active	9/11/2017	
4903	Celestino	Vargas	OTA	Active	9/1/2017	
1354	Jessica	Vieane	OTA	Active	9/6/2017	
5568	Jean	Virnig	OT	Inactive	8/18/2017	
4931	Jennifer	Wade	OTA	Active	9/18/2017	
6343	Susan	Wells	OTA	Active	10/8/2017	
3568	Connie	Williams	OT	Active	10/13/2017	
5616	Beth	Woods	OT	Active	10/20/2017	
1397	Deborah	Yellen	OTA	Inactive	8/30/2017	
2427	Jeri	Young	OT	Active	10/11/2017	
1719	Mary	Zurek-Ortiz	OT	Active	9/23/2017	

c) Limited License Applications (4)

Ms. Hutching recused herself from agenda item 6)c).

Mr. McCallister moved the Board approve the four limited license applications. Dr. Hosenfeld seconded the motion. The motion passed 3-0-1.

First Name	Last Name
Cheryl	Diaz
Katelyn	Finney
Alexis	Granum
Erika	Morreira

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Justine Bunville

Ms. Hutchings moved the Board approve Ms. Bunville’s initial application. Ms. Paulson seconded the motion. The motion passed 4-0.

ii) Jeffrey Burns

Ms. Hutchings moved the Board approve Mr. Burns’ initial application. Mr. McCallister seconded the motion. The motion passed 4-0.

iii) Jennifer Cullifer

Ms. Hutchings moved the Board approve Ms. Cullifer’s initial application. Ms. Paulson seconded the motion. The motion passed 4-0.

iv) Joshua Dowd

Ms. Hutchings moved the Board approve Mr. Dowd’s initial application. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

b) Renewal Applications – Board Review

i) Frank Olaje, OTA #1402

Mr. McCallister moved the Board approve Mr. Olaje’s renewal application. Ms. Hutchings seconded the motion. The motion passed 4-0.

c) Limited Permit Applications – Board Review

None

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

- a) Initial Review of New Complaints
 - i) None
- b) Open Complaints and Investigations
 - i) Susan Maranto, OTA #4410 – Continued to October 13 meeting

Ms. Egurrola left the meeting at 1:36 p.m.

- c) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
 - i) DaeLynn Shiflett, OTA #5536
Following review and discussion, Ms. Hutchings moved the Board take no action against Ms. Shiflett's license. Mr. McCallister seconded the motion. The motion passed 4-0.
 - ii) Hatti Ternes, OT #6146
Following review and discussion, Ms. Hutchings moved the Board take no action against Ms. Ternes' license. Dr. Hosenfeld seconded the motion. The motion passed 4-0.
- d) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Natasha Lewis, 16-OTA-6746 – No update.
 - ii) Michelle Lewis, 17-OTA-6904 – All requirements met. Probation terminates 2/23/19.
 - iii) Shannon Portz Robinson, 16-OTA-5687 – All requirements complete. Probation terminates 9/21/17.
 - iv) Michelle Escalante, 17-OTA-6942 – All requirements complete. Probation terminates 10/04/17.
 - v) Leanne Kozeliski, 17-OTA-3257 – All requirements complete. Probation terminates 10/20/17.
 - vi) Gayle Schoenbaum, Non-Disciplinary, 16-OTA-6746 – Ms. Whiteford stated that a reminder letter was mailed to Ms. Schoenbaum on 9/5/17.
 - vii) Shane Johnson, 17-OT-2743 – No update.

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director's Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford provided a verbal report. No Board action was required.
 - i) Financial Report
 - ii) Review Recent Board Staff Activities
- b) Administrative Project Status Report
 - i) Policies and Procedures – No update.
 - ii) Application Automation (eLicensing) – Ms. Whiteford reported that she will attend a discovery meeting with DeLoitte on 9/13/17.
 - iii) Compliance with Executive Order 2017-02 (Stakeholder Survey) – Ms. Whiteford stated that she emailed the report to the Governor's office on 9/1/17.
 - iv) Rule Revisions – No update.
 - v) Board Member Training – No update.
 - vi) Sunset Audit – Ms. Whiteford stated that she emailed the report on 9/1/17 and submitted a paper copy on 9/4/17.
- c) Other Board Business and Reports
 - i) Implementation of HB2372 public benefits; fee waivers; requirements – Ms. Whiteford stated that procedures for implementation have not been finalized.
 - ii) Open Public Board Member Position – No update.
 - iii) Move to 1740 W. Adams Ave. – Ms. Whiteford stated that the move is on schedule.
 - iv) Fiscal Year 2017 Budget - Ms. Whiteford stated that she submitted the budget on 9/1/17.

- v) Google Suite Transition – Ms. Whiteford informed the Board that staff will be converting from Microsoft Outlook to Google Suite and the WebEx implementation will no longer happen.

10) AGENDA ITEMS FOR NEXT MEETING – IF ANY

- a) Mr. McCallister requested that an agenda item be added to discuss and decide on license approvals contingent upon passing test scores.

11) CALL TO THE PUBLIC

No members of the public stepped forward to comment.

12) ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 1:46 p.m.

Respectfully Submitted,

Karen Whiteford
Executive Director